



Kirby Muxloe Bows Club
Affiliated to Bows England

Safeguarding and Child Protection

Policy and Procedures

Safeguarding and Child Protection Policy

Kirby Muxloe Bowls Club (KMBC) has considered its responsibilities to young people under 18 years of age (U18) participating in bowls activity within club premises and representing the club elsewhere. We have therefore produced the following Safeguarding and Child Protection Policy along with underpinning procedures in order to set out the standards we wish to uphold when providing activities for young people and safeguarding their welfare when in our care.

KMBC is affiliated to Bowls England and Bowls Leicestershire. It recognises the policies of Bowls England, as set out in the "Safeguarding Bowls Guidelines".

1. Policy Statement

KMBC acknowledges its duty of care to safeguard the welfare of all young people (defined as those under 18 years of age) involved in bowls and other activities within the club. All young people have a right to protection, and have their particular needs taken into account.

KMBC will therefore endeavour to ensure the safety and protection of all young people involved with the club through the Child Protection guidelines adopted by Bowls Leicestershire and the Management Committee of the Club. It is the responsibility of all adults within KMBC to assist its Management Committee in this endeavour.

2. Policy Aims

2.1 To provide young people with appropriate safety and protection whilst in the care of KMBC and also help them to enjoy their experience of the sport of bowls.

2.2 To reassure parents that their children will receive the best practicable care possible whilst participating in activities within the Club .

2.3 To provide support to club members and volunteers to make informed and confident responses to specific child protection issues and to fulfil their role effectively.

3. Principles

3.1 The welfare of young people is paramount.

3.2 All young people, whatever their age, culture, disability, gender, language, ethnic origin and religious beliefs have the right to protection from abuse.

3.3 All suspicions and allegations of abuse and poor practice will be taken seriously and responded to swiftly and appropriately.

3.4 All club members have a responsibility to report concerns to the Club Safeguarding Officer.

3.5 Adults – club members, volunteers, coaches, and referees will be supported to understand their role and responsibility with regard to the duty of care and protection of young people by the Club, County and the National Governing Body.

3.6 Individuals will receive support through education and training, coordinated by the club, to be aware of and understand best practice and how to manage any welfare or child protection issues that may come to light.

3.7 KMBC will work in partnership with young people and parents to review and implement child protection and safeguarding procedures.

3.8 KMBC's policy and procedures are based on the above principles and UK and international legislation and government guidance and take the following into consideration:

- a. The Children Act 1989 and 2004.
- b. Working Together to Safeguard Children 2015.
- c. The UN Convention on the Rights of the Child.
- d. Any subsequent legislation relating to child protection would implicitly be incorporated into this document.
- e. Bowls England Safeguarding Policy and Procedures
- f. Bowls Leicestershire Safeguarding Policy and Procedures

4. Responsibilities and Communication

4.1 KMBC Safeguarding and Child Protection Policy will be available to all members, parents, staff, volunteers and participants. A reference copy will be available on the club noticeboard. A mastercopy will be retained by the Club Secretary

4.2 The Policy will be reviewed every three years by the Management Committee and the Club Safeguarding Officer and amended where appropriate. Guidance from Bowls England will be sought as part of the review process, Reviews may also be undertaken in response to significant new legislation.

4.3 The Management Committee has responsibility for ensuring that the policy and procedures are implemented, including referring any disciplinary action to Bowls England as appropriate.

4.4 The Club Safeguarding Officer has responsibility for responding to any allegations, concerns or child protection incidents and has a duty to inform :

1. the Bowls Leicestershire Safeguarding Officer who will inform the Bowls England Designated Safeguarding Officer if necessary, and
2. the Club Chairman and Secretary

4.5 Parents have a responsibility to work together with KMBC in implementing procedures and providing their children with the necessary information to keep them safe.

5. Transport arrangements for Under 18s

5.1 KMBC will not provide transport for young people under the age of 18.

5.2 The responsibility for transport will rest with a parent or a nominated guardian.

5.3 Parents will be asked to provide the names of friends with whom the young person may travel ; this will increase the security of the young person.

5.4 The responsibility for ensuring that appropriate transport arrangements are in place for a particular event rests with the team captain / event organiser.

This Safeguarding Policy was approved by the Club Management Committee on 8th September 2020 and will be reviewed in 2023 or earlier, if necessary.

Documentation and Procedures

To support the Club Policy and ensure the safety of children, the Club has developed the following documents and procedures (based on templates from Safeguarding Bowls and Bowls Leicestershire)

A paper copy of all documentation will be available in the clubhouse.

1.1 Safeguarding Self-Disclosure Form

This form will be completed by those members of KMBC who are nominated by the Club Management Committee as :

- a. holding a particular responsibility for safeguarding children connected to KMBC.
- b. being IRREGULARLY involved in working with Under 18 players
- c. being REGULARLY involved in work with Under 18 players should use this form whilst in the process of arranging suitable DBS checks/enhanced disclosures.

Explanatory Note :

1.1b applies where activity is less than once a week OR up to 3 days in a 30 day period OR NOT overnight between 2 :00am and 6 :00am

1.1c applies where activity is greater than this i.e. DBS check then becomes a requirement.

1.2 Junior Player Consent Form

This form will be completed by Parents and/or Guardians of any Under 18 players engaged in activities with KMBC

2.1 The Club Safeguarding Officer will :

- a. complete a Safeguarding Self-Disclosure Form for checking and retention by the Club Secretary
- b. ensure ALL Parents and/or Guardians of Under 18 bowlers complete a Junior Player Consent Form

2.2 Team Captains and other event organisers (or their representative) and Club Coaches will :

- a. complete a Safeguarding Self-Disclosure Form for checking by the Club Safeguarding Officer and retention by the Club Secretary
- b. ensure that a Junior Player Consent Form has been completed
- c. ensure that the agreed transport arrangements are in place

2.3 Parents and/or Guardians of Junior (Under 18) Bowlers will :

- a. complete a Junior Player Consent Form
- b. upon completion give or send this form to the Club Safeguarding Officer

Safeguarding Contact Details

Club Safeguarding Officer

David Thomas, 7 Pretoria Road, Kirby Muxloe, LE9 2BT
T : 0116 2387173 E : davidthomas2016@outlook.com

Bowls Leicestershire Safeguarding Officer

Joy Griffin, 33 Marriott House, St Peters Path, Oadby, LE2 5PR
T : 07712 646333 E : welfare@bowlsleicestershire.com

Bowls England Safeguarding Officer

Alistair Hollis,
T : 07765 050408 E: alistair@bowlsengland.com

Leicestershire County Council – Local Authority Designated Officers

Kim Taylor: 0116 305 5641 / Kim.Taylor2@leics.gov.uk
Lovona Brown: 0116 305 8161 / Lovona.Brown@leics.gov.uk

Local Policing Team

Sergeant Ian Burton

LFE, Kirby Muxloe and Glenfield

Email : hinckleyandblaby.npa@leicestershire.pnn.police.uk

Phone: 101